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MEMORANDUM FOR: Chief, Programs Staff, OSA

SUBJECT: Reports

REFERENCE: OSA-1448-66, dated 25 March 1966, Subject: Reports

In response to the request in the referenced memorandum, the following are the various recurring reports that are submitted by the individual divisions within the Deputy for Field Activities to offices outside of D/FA.

a. Control Center, OSA

(1) The Control Center, OSA has a verbal request from Headquarters, USAF (AFRDR) and the National Reconnaissance Office to prepare and submit to them a daily IDEALIST Status Report. The report includes the number of aircraft and pilots assigned, their location and the date of their last successful mission.

(2) The Executive Officer, OSA, has verbally requested a daily Field Activity Report including scheduled missions, cancelled missions, successful missions for GOLDEN TREE, BLUE SPRINGS, TROJAN HORSE, OXCART and IDEALIST, Detachment activity at Edwards AFB and TAKE movement, both mission and satellite.

(3) The Executive Officer, OSA, has verbally requested a weekly (close of business each Tuesday) report of OSA Air Activities to be submitted to the DCI, DD/S&T, Special Assistant to the President (Mr. Jessup), D/FA/OSA, D/SA, ID/OSA, and Special Assistant to the DD/S&T (COMOR). This report lists IDEALIST mission information including alerts, cancellations with reasons, successful missions and BLUE SPRINGS and TROJAN HORSE missions.

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b. OXCART Division, OSA

(1) Programs Staff, OSA has requested a Monthly Operational Summary and Status Report which is an operational/training summary of OXCART capabilities and activities. In addition, the report includes data on aircraft inventory at [   ] average flying time of assigned project pilots and performance statistics of the OXCART vehicle. This report is due in Programs Staff within three working days after the end of the preceding month.

(2) An "in-house" agreement between OXCART Division and Automation Division requires that a monthly Computer Program Status Report be submitted to Automation Division within three working days after the end of each month. This report is a priority listing of computer programs, projects completed during the preceding month and projects in progress showing estimated completion dates of these projects.

(3) In addition to the aforementioned reports, the OXCART Division is required to submit periodic Budgetary and Concept of Operations reports. The basis, title, content and "as of date" of these reports is subject to budgetary background information requirements generated by Programs Staff, OSA.

c. IDEALIST Division, OSA

(1) The Director of Special Activities has requested by memorandum that an IDEALIST Operational Summary and Status report be submitted to the Programs Staff, OSA on the last day of each month. This report is a summary of Project IDEALIST operational activities and product improvement program.

d. Communications & Field Electronics, OSA

(1) With the exception of the Semi-Annual Inventory Report required by the Office of Communications at the end of each six-month period, C&FE does not submit any other periodical reports.

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e. Intelligence Division, OSA

(1) The Intelligence Division provides written mission background information for each mission to OSI for publication of a Mission Report.

(2) A Weekly Activity Report is submitted to COMOR as well as information on annual coverage and historical coverage of Project IDEALIST.

(3) In addition, the Intelligence Division maintains accurate Drone information which is frequently requested by COMOR but not on a definite periodic basis.

f. Automation Division, OSA

(1) This Division prepares a Summary of Equipment Utilization at the end of each month to be submitted to the Deputy for Field Activities at his request. This report is a breakdown by equipment of computer utilization by both OSA and OCS.

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Deputy for Field Activities, OSA

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